



TRON

BUILDING THE FUTURE

OUR MISSION:

Total customer satisfaction achieved through a commitment to:

- Safety
- Cost Effectiveness
- Environment
- Quality Workmanship
- Reliability
- Training and Apprenticeship
- First Nations and Metis participation
- Cooperation

POSITION: Cost Controller

POSITION OVERVIEW: The Cost Controller is responsible for project cost setup based on bid estimate, cost engineering, cost control and management reporting.

RESPONSIBILITIES INCLUDE:

- Develop and maintain project controls procedures in consultation with other group members.
- Monitor and report on project costs.
- Develop and maintain detailed project cost forecasts.
- Prepare preliminary invoicing amounts for review.
- Assist in the development of project bid documents from a cost perspective.
- Monitor contract requirements and make Project Managers aware of any items not covered from a cost perspective in the original bid to client.
- Liaise daily with the Project Managers to ensure that cost elements are consistent with project budget.
- Communicate clear, precise cost information to the project management team and senior management.
- Provide a proactive approach to identifying, evaluating and resolving problems and assessing how proposed changes may impact the scope / forecast cost of the project.
- Provide clear focus to achieve targets in an environment of rapidly changing priorities and challenging deadlines, without compromising quality of work.
- Remain up to date with the requirements of the role and adapt to new working practices as appropriate.
- Use initiative to identify, put forward and follow up on recommendations for improvement to provide a more efficient service to the project, team and Tron.
- Create a control estimate based on the information contained within the bid to client.
- Compile monthly Cost Program report consisting of all active project cost data.
- Establish and implement detailed project control plans and procedures.

QUALIFICATIONS REQUIRED:

- 5+ years of construction project cost control / project control experience
- General knowledge of construction means and methods
- Proficient in accounting and finance principles
- Effective organization and communication skills.
- Proficiency in Excel and database interfacing within accounting and timekeeping management programs.
- Bachelor's degree in Engineering / Finance required or equivalent years of experience in cost control and project controls. Formal education in Project Cost accounting will be beneficial.

We encourage qualified First Nation candidates to apply for this position.

We thank all candidates for their interest, however, only those selected to move forward in the application process will be contacted.

CLOSING DATE: January 23, 2019

Please submit your resume in confidence to:

Tron Human Resources
301 - 2555 Grasswood Road East, Saskatoon SK S7T1K0
Phone: 306-652-4989 Fax: 306-664-8923

Email your resume and applicable certifications to:
employment@troncm.com www.troncm.com