



TRON

BUILDING THE FUTURE

OUR MISSION:

Total customer satisfaction achieved through a commitment to:

- Safety
- Cost Effectiveness
- Environment
- Quality Workmanship
- Reliability
- Training and Apprenticeship
- First Nations and Metis participation
- Cooperation

POSITION: Project Manager, Land Development

LOCATION: Saskatoon, SK

Tron Construction and Mining, a well-established infrastructure and construction services company is a significant player in Saskatchewan's construction industry and has been for over 25 years. English River Enterprises Property Management, a property development and property management company, has a portfolio that totals over 136 acres and 83,000 sq. ft. of office, retail and warehouse space. Together Tron and ERPM are two of many companies solely owned by English River First Nation.

Tron, in conjunction with its sister company English River Property Management, are seeking a Project Manager to oversee the commercial/light industrial development of approximately 120 acres of green field land on English River First Nation's 134 Acre Urban Reserve directly adjacent to the city limits of Saskatoon.

The Project Manager, Land Development Role is further defined below.

POSITION OVERVIEW: Reporting to the President & CEO, the Project Manager, Land Development ("Project Manager") is an integral member of a multi-disciplined team responsible for achieving successful real estate development projects within the Grasswood Road urban reserve of English River First Nation. The Project Manager will lead, manage and coordinate the efforts of the team members, third-party consultants & subcontractors. Responsibilities will include project initiation, feasibility analysis, planning, design, and project oversight and execution through construction, portfolio management, and project close out. These deliverables will be facilitated in tandem with delivering projects on time and on budget. The Project Manager will establish systems, relationships, work practices and reporting procedures to closely collaborate with the internal project owners, the development team, and outside stakeholders.

RESPONSIBILITIES INCLUDE:

- Prepares budgets, proposals, costs and time estimates, and leads proposal preparation.
- Leads and coordinates site plan and subdivision projects from the development of preliminary concepts through detailed design and construction.
- Reviews and controls project costs.
- Keeps development team informed of project status.
- Liaises and coordinates with consultants, subcontractors, other disciplines, and members of other teams.
- Coordinates resources to meet project deadlines for several projects concurrently.

Please submit your resume in confidence to:

Tron Human Resources
301 - 2555 Grasswood Road East, Saskatoon SK S7T1K0
Phone: 306-652-4989 Fax: 306-664-8923

Email your resume and applicable certifications to:
employment@troncm.com www.troncm.com

- Liaises with municipalities, adjacent land owners and other approval agencies in the pursuit of approvals and general coordination of work plans, communicating important project information.
- Manages project schedules & budgets, initiating any necessary actions to achieve established financial targets.
- Ensures that project design records and files are effectively managed.
- Assists as needed with business planning & identifying opportunities for growth.
- Performs other design and approval-related duties as assigned or required.
- All other duties as assigned by the President & CEO.

QUALIFICATIONS REQUIRED:

- Post-secondary education in engineering, land development, surveying or planning.
- Minimum 5+ years' experience in design and management of real estate development projects.
- Highly organized and detail oriented in daily work tasks.
- Able to lead by example and simultaneously coordinate multiple projects.
- Self-motivated with the ability to work well in a team and independently.
- Strong analytical and problem solving skills.
- Sound judgement, strategic thinking and forward planning.
- Excellent communication skills, both verbal and written.
- Extensive knowledge of Microsoft Office suite (Excel, PowerPoint & Outlook) and AutoCAD is recommended.
- Professional Engineer (P.Eng.) designation and/or PMP designations are considered strong assets.

The successful candidate will be working with a small dedicated team and must be willing to make a strong commitment to the on-going success of the development. The Project Manager is a challenging and exciting position offering excellent long-term career potential.

We encourage qualified First Nation candidates to apply for this position.

We thank all candidates for their interest, however, only those selected for an interview will be contacted. Please note that this position may be filled prior to the closing date.

CLOSING DATE: October 29, 2018

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